

FEDERAL SUPPLY SERVICE AUTHORIZED  
FEDERAL SUPPLY SCHEDULE PRICE LIST  
Professional Services Schedule  
Industrial Group 00CORP

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Electrical and Mechanical Engineering

SIN 871 – 1 Strategic Planning for Technology Programs/Activity

SIN 871 – 2 Concept Development and Requirements Analysis

SIN 871 – 3 System Design, Engineering and Integration

SIN 871 – 4 Test and Evaluation

SIN 871 – 5 Integrated Logistics Support

SIN 871 – 6 Acquisition and Life Cycle Management

SIN 874 – 6 Acquisition Management Support

SIN 874 - 7 Integrated Business Program Support Services

SIN 874 -1 Integrated Consulting Services

SIN 874-6 Acquisition Management Support

SIN 874-7 Integrated Business Program Support Services

00CORP-500 Order-Level Materials (OLMs)



12 Murphy Drive, Suite 200

Nashua, NH 03062

Phone: 603-888-5502 Fax: 603-888-5512

[www.windmill-intl.com](http://www.windmill-intl.com)

Contract Number: GS-23F-0277L

Period Covered by Contract: 6 September 2001 through 5 September 2021

Business Size: Small Business

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET addresses GSA *Advantage!* is: <http://www.GSAAvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

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## A. CUSTOMER INFORMATION

The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

### 1a. SPECIAL ITEM NUMBERS (SIN's)

**SIN 871-1** Strategic Planning for Technology Programs/Activity

**SIN 871-2** Concept Development and Requirements Analysis

**SIN 871-3** System Design, Engineering and Integration

**SIN 871-4** Test and Evaluation

**SIN 871-5** Integrated Logistics Support

**SIN 871-6** Acquisition and Life Cycle Management

**SIN 874 – 6** Acquisition Management Support

**SIN 874-7** Integrated Business Program Support Services **Additional SINS:**

871 1RC

871 2RC

871 3RC

871 4RC

871 5RC

871 6RC

874 2RC

874-6RC

874-7RC

00CORP-500

00CORP-500RC

1b. LOWEST PRICED MODEL/LOWEST UNIT PRICE N/A

2. MAXIMUM ORDER  
\$1,000,000

3. MINIMUM ORDER  
\$100

4. GEOGRAPHIC COVERAGE (delivery area) Contractor will provide domestic and overseas delivery. (Refer to clause I-FSS-108, Clauses for Overseas Coverage.)

5. POINT(S) OF PRODUCTION (city, county, and State or foreign country)  
N/A

6. DISCOUNTS FROM LIST PRICES OR STATEMENT OF NET PRICE:

Prices shown are NET Prices; Basic discounts have been deducted.

7. QUANTITY DISCOUNTS

None

8. PROMPT PAYMENT TERMS

No special discount is offered for Prompt payment. Payment terms are net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. a. NOTIFICATION THAT GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

Yes

9. b. NOTIFICATION WHETHER GOVERNMENT PURCHASE CARDS ARE ACCEPTED OR NOT ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.

Yes

10. FOREIGN ITEMS (*list items by country of origin*).

N/A

11a. TIME OF DELIVERY

N/A

11b. EXPEDITED DELIVERY

N/A

11c. OVERNIGHT AND 2-DAY DELIVERY

N/A

## 11d. URGENT REQUIREMENTS

N/A

## 12 F.O.B. POINTS

Destination

## 13 a. ORDERING ADDRESS

Windmill International, Inc.  
12 Murphy Drive, Suite 200  
Nashua, NH 03062

13.b For Supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3" in Customer Information per I-FSS-600.

## 14 PAYMENT ADDRESS

Windmill International, Inc.  
12 Murphy Drive, Suite 200  
Nashua, NH 03062

In addition, bank account information for wire transfer payments will be shown on the invoice. The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

Phone: 603-888-5502

Fax: 603-888-5512

POINT OF CONTACT: Rebecca J. Liubakka

E-Mail: Contracts@Windmill-Intl.com

## 15 WARRANTY PROVISION

*552.246-73 Warranty—Multiple Award Schedule (MAR 2000)*

(a) Applicable to domestic locations. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the Contractor's commercial price list applies to this contract.

(b) Applicable to overseas destinations. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the commercial price list applies to this contract, except as follows:

(1) The Contractor must provide, at a minimum, a warranty on all non-consumable parts for a period of 90 days

from the date that the Government accepts the product.

(2) The Contractor must supply parts and labor required under the warranty provisions free of charge.

(3) The Contractor must bear the transportation

costs of returning the products to and from the repair facility, or the costs involved with Contractor personnel traveling to The Government facility for the purpose of repairing the product onsite, during the 90-day warranty period.

16 EXPORT PACKING CHARGES, IF APPLICABLE  
To be determined for each order, if applicable.

17 TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL)

Contact Contractor

18 TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).  
N/A

19 TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).  
N/A

20 TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).

N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE).

N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE).

N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE).

N/A

23. PREVENTATIVE MAINTENANCE (IF APPLICABLE).

N/A

24. ENVIRONMENTAL ATTRIBUTES, E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND OR REDUCED POLLUTANTS.

N/A

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.

55-705-2768

26. NOTIFICATION REGARDING REGISTRATION IN CENTERL CONTRACTOR REGISTRATION (CCR) DATABASE.

Windmill International, Inc. is registered in the SAM.gov database.

27. SERVICE CONTRACT ACT (SCA)

COMPLIANCE:

The Service Contract Labor Standards, formerly the Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

## B. DESCRIPTION OF PROFESSIONAL SERVICES SCHEDULE

### 1: Programmer/Analyst

#### **Minimum/General Experience:**

Two years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DoD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

#### **Functional Responsibility:**

Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

#### **Minimum Education:**

Associate degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline or equivalent experience.

### 2: Lead Programmer/Analyst

#### **Minimum/General Experience:**

Four years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DoD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

#### **Functional Responsibility:**

Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and

develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

#### **Minimum Education:**

Associate's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline or equivalent additional experience is required.

### 3: Senior Programmer/Analyst

#### **Minimum/General Experience:**

Six years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DoD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

#### **Functional Responsibility:**

Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

#### **Minimum Education:**

Bachelor's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline or equivalent experience is required. Master's degree is desired.

### 4: Senior Software Engineer

#### **Minimum/General Experience:**

Eight years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and

supporting operating systems and applications. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DoD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

**Functional Responsibility:**

Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

**Minimum Education:**

Bachelor's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline or equivalent additional experience is required.

5: Principal Software Engineer

**Minimum/General Experience:**

Ten years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. Experience will include knowledge of commercial-off-the-shelf products and methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DoD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

**Functional Responsibility:**

Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

**Minimum Education:**

Master's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline or Bachelor's degree and equivalent additional experience is required.

6: Project Manager

**Minimum/General Experience:**

Four years experience in developing, specifying, managing, directing, controlling and executing basic tasks. Possesses leadership and management skills commensurate with level of experience. Exercises sound judgment and problem solving skills. May include experience as a subject matter specialist, technologist, administrator or engineer. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages tasks or assigned portion(s) of projects. Works autonomously or under the guidance and direction of a superior. Develops cost, technical, and schedule baselines and controls task(s) accordingly. Leads individuals based upon performance criteria, and hiring authority of others. Performs functions of subject matter specialist, engineer, or technologist where qualified and appropriate.

**Minimum Education:**

Bachelor's degree in any discipline or combination of disciplines or four years additional relevant experience is required.

7: Senior Project Manager

**Minimum/General Experience:**

Eight years experience in developing, specifying, managing, directing, controlling and executing tasks, and simple projects. Possesses leadership and management skills commensurate with experience. Exercises sound judgment and problem solving skills. May include experience as a subject matter specialist, technologist, administrator or engineer. Functions autonomously or under the supervision of others. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages a project or multiple tasks within a project. May manage and control the effort provided by others. Develops and implements task and project planning. Develops cost, technical, and schedule baselines and controls task(s) and project(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Bachelor's degree in any discipline or combination of disciplines is required

8: Project Leader

**Minimum/General Experience:**



Twelve years experience in developing, specifying, managing, directing, controlling and executing tasks, and projects from simple to complex. Demonstrated leadership and management skills commensurate with experience level. Capable of exercising overall program management, or working as deputy or assistant to a program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall project(s) or assigned portion(s) thereof. Manages and controls effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls project(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Bachelor's degree in any discipline or combination of disciplines is required. Master's degree is desirable and may be substituted for four years of experience.

9: Program Manager

**Minimum/General Experience:**

Fourteen years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall program or assigned portion(s) thereof. Manages and controls effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

10: Senior Program Manager

**Minimum/General Experience:**

Sixteen years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with 10 years relevant experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall program or assigned portion(s) thereof. Manages and controls the effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

10A: Principal Program Manager 1

**Minimum/General Experience:**

Seventeen years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with 10 years relevant experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall program or assigned portion(s) thereof. Manages and controls the effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

10B: Principal Program Manager 2

**Minimum/General Experience:**

Eighteen years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with 10 years relevant experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall program or assigned portion(s) thereof. Manages and controls the effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

10C: Principal Program Manager 3

**Minimum/General Experience:**

Nineteen years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with 10 years relevant experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist. Also known as Acquisition Specialist.

**Functional Responsibility:**

Manages overall program or assigned portion(s) thereof. Manages and controls the effort provided by others. Develops and implements program strategy and tactics. Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate.

**Minimum Education:**

Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

11: Recognized Expert/Executive

**Minimum/General Experience:**

Over twenty years of experience in or directly related to complex, uncommon, or unique fields of endeavor specifically requested by the client. The skill category applies when the client requires a specific individual, widely recognized for his or her unique capabilities, achievements, or abilities, relative to specific client requirements. The individual should possess credentials and acclaim within the professional community relevant to client-designated tasks, advice or counsel. Recognizing the highly specific and variable nature of this skill category, the client should exercise broad latitude in consultation with the contractor to adjust, increase, combine or waive educational and experience criteria in order to fulfill his exceptional requirements.

**Functional Responsibility:**

Effort under this skill category is ordinarily incident to and in support of large team efforts and broad, difficult projects. It is usually intended to provide exceptional capabilities to enhance or ensure the effectiveness and productivity of a major client endeavor undertaken by a substantial team of client and/or contractor specialists. When directed by the client, it may be used to provide high level consultation, strategy formulation, consensus building, or influence, acting either in concert with a team or as an individual. May perform as a manager, strategist, advisor, analyst, envoy, negotiator, or in any other manner designated by client and accepted by contractor. May perform services in any discipline or level as designated by client and accepted by contractor.

**Minimum Education:**

Should possess a Masters Degree in any discipline acceptable to the client. A doctoral degree may substitute for three years of the experience requirements above.

12: Subject Matter Expert

**Minimum/General Experience:**

Two years experience in a relevant discipline or area of expertise. Possible areas of expertise include but are not limited to information technology, information analysis, system safety, Human Factors, Reliability and Maintainability (R&M), contracting, contract management, Electromagnetic Compatibility (EMC), Quality Assurance, Test & Evaluation, Industrial Processes, Manufacturing, Aeronautics, Environmental Protection, Communications, Acquisition Management, financial analysis, financial management, cost estimating/analysis, budgeting and performance measurement or Logistics. Experience in isolating, and resolving problems. Ability to explain issues to others in a manner that facilitates informed decision making. May include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-

area and local-area communications, and a performance-based acquisition process. May include experience in financial analysis and management, cost estimating and analysis, budgeting and performance measurement. Also known as Acquisition Specialist.

**Functional Responsibility:**

Executes tasks and projects relevant to subject matter. Reduces issues to practical recommended options. Explains recommendation to decision-makers in terms that permit decisions. Performs studies and analyses on subjects within the technical scope of work.

**Minimum Education:**

Bachelor's degree in mathematics, engineering, business or other disciplines, or equivalent additional experience is required.

13: Lead Subject Matter Expert

**Minimum/General Experience:**

Four years experience in a relevant discipline or area of expertise. Possible areas of expertise include but are not limited to information technology, information analysis, System Safety, Human Factors, Reliability and Maintainability (R&M), contracting, contract management, Electromagnetic Compatibility (EMC), Quality Assurance, Test & Evaluation, Industrial Processes, Manufacturing, Aeronautics, Environmental Protection, Communications, Acquisition Management, financial analysis, financial management, cost estimating/analysis, budgeting and performance measurement or Logistics. Experience in isolating, and resolving problems. Ability to explain issues to others in a manner that facilitates informed decision-making. May include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-area and local-area communications, and a performance-based acquisition process. May include experience in financial analysis and management, cost estimating and analysis, budgeting and performance measurement. Also known as Acquisition Specialist.

**Functional Responsibility:**

Plans and executes tasks and projects relevant to subject matter. Reduces issues to practical recommended options. Explains recommendation to decision-makers in terms that permit decisions. Performs studies and analyses on subjects within the technical scope of work.

**Minimum Education:**

Bachelor's degree in mathematics, engineering, business or other disciplines or equivalent additional experience is required.

14: Senior Subject Matter Expert

**Minimum/General Experience:**

Six years experience in relevant discipline(s) or area(s) of expertise. Possible areas of expertise include but are not limited to information technology, information analysis, System Safety, Human Factors, Reliability and Maintainability (R&M), contracting, contract management, Electromagnetic Compatibility (EMC), Quality Assurance, Test & Evaluation, Industrial Processes, Manufacturing, Aeronautics, Environmental Protection, Communications, Acquisition Management, financial analysis, financial management, cost estimating/analysis, budgeting and performance measurement or Logistics. Experience in isolating, and resolving problems. Ability to explain issues to others in a manner that facilitates informed decision-making. May include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-area and local-area communications, and a performance-based acquisition process. May include experience in financial analysis and management, cost estimating and analysis, budgeting and performance measurement. Also known as Acquisition Specialist.

**Functional Responsibility:**

Plans and executes complex tasks and projects relevant to subject matter. May lead the effort of others. Reduces issues to practical recommended options. Explains recommendation to decision-makers in terms that permit decisions. Performs studies and analyses on subjects within the technical scope of work.

**Minimum Education:**

Bachelor's degree in mathematics, engineering, business or other disciplines or equivalent additional experience is required.

15: Principal Subject Matter Expert

**Minimum/General Experience:**

Ten years experience in relevant discipline(s) or area(s) of expertise. Possible areas of expertise include but are not limited to information technology, information analysis, System Safety, Human Factors, Reliability and Maintainability (R&M), contracting, contract management, Electromagnetic Compatibility (EMC), Quality Assurance, Test & Evaluation, Industrial Processes, Manufacturing, Aeronautics, Environmental Protection, Communications, Acquisition Management, financial analysis, financial management, cost estimating/analysis, budgeting and performance measurement or Logistics. Experience in isolating, and resolving problems. Ability to explain issues to others in a manner that facilitates informed decision-making. May

include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-area and local-area communications, and a performance-based acquisition process. May include experience in financial analysis and management, cost estimating and analysis, budgeting and performance measurement. Also known as Acquisition Specialist.

**Functional Responsibility:**

Plans and executes complex tasks, projects and programs relevant to subject matter expertise. Leads the effort of others when required. Reduces complex issues to practical recommended options. Explains recommendations to decision-makers in terms that permit decisions. Takes action on decisions when tasked. Performs studies and analyses on subjects within the technical scope of work.

**Minimum Education:**

Master's degree in mathematics, engineering, business or other disciplines or Bachelor's degree and equivalent additional experience is required.

16: Information Analyst

**Minimum/General Experience:**

Twelve years experience in defining, isolating, and resolving problems. Proven ability to explain complex issues to others in a manner that facilitates informed decision-making. Experienced in mathematical analysis, both manual and computer assisted or other approaches to resolving complex problems and issues. May include experience in evaluating, developing and/or analyzing information systems (IS) or information technology (IT) applied to information architectures/information warfare, including the use of client-server systems, distributed data bases, both wide-area and local-area communications, and a performance-based acquisition process. May include experience in any field of subject matter expertise. Also known as Acquisition Specialist.

**Functional Responsibility:**

Analytically or subjectively evaluates complex problems and develops appropriate options. Reduces complex issues to practical recommended options. Explains recommendation to decision-makers in terms that permit decisions. Performs studies and analyses on subjects within the technical scope of work.

**Minimum Education:**

Master's degree in mathematics, engineering, business or other analytical/logical/quantitative disciplines, or Bachelor's degree and equivalent additional experience required.

17: Specialty/General Engineer

**Minimum/General Experience:**

Four years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management. May include but is not limited to experience in specialty engineering fields such as Information Technology Engineering, System Safety Engineering, Human Factors Engineering, Reliability and Maintainability (R&M) Engineering, Electromagnetic Compatibility (EMC) Engineering, Quality Assurance Management/Engineering, System Test & Evaluation Engineering, Civil Engineering/Architecture, Industrial Engineering (Manufacturing), Aeronautical Engineering, Environmental Engineering, Communications Engineering, Acquisition Specialist, and Acquisition Logistics. Also known as Acquisition Specialist.

**Functional Responsibility:**

Provide technical oversight of programs. Design or manage the design and implementation of technical programs. Plan, manage, monitor or conduct Specialty Engineering. Perform as Scientific/Engineering Professional

**Minimum Education:**

Bachelor's degree in engineering, mathematics, or related scientific/technical discipline or equivalent experience is required. MS may be substituted for two years of experience.

18: Senior Specialty/General Engineer

**Minimum/General Experience:**

Eight years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management. May include but is not limited to experience in specialty engineering fields such as Information Technology Engineering, System Safety Engineering, Human Factors Engineering, Reliability and Maintainability (R&M) Engineering, Electromagnetic Compatibility (EMC) Engineering, Quality Assurance Management/Engineering, System Test & Evaluation Engineering, Civil Engineering/Architecture, Industrial Engineering (Manufacturing), Aeronautical Engineering, Environmental Engineering, Communications Engineering, Acquisition Specialist, and Acquisition Logistics. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide technical oversight of programs. Design or manage the design and implementation of technical programs. Plan, manage, monitor or conduct Specialty Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Bachelor's degree in engineering, mathematics, or related scientific/technical discipline is required. MS degree may be substituted for two years experience.

## 19: Systems/Specialty Engineer/Scientist

**Minimum/General Experience:**

Ten years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management. May include but is not limited to experience in specialty engineering fields such as Information Technology Engineering, System Safety Engineering, Human Factors Engineering, Reliability and Maintainability (R&M) Engineering, Electromagnetic Compatibility (EMC) Engineering, Quality Assurance Management/Engineering, System Test & Evaluation Engineering, Civil Engineering/Architecture, Industrial Engineering (Manufacturing), Aeronautical Engineering, Environmental Engineering, Communications Engineering, Acquisition Specialist, and Acquisition Logistics. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide technical oversight of programs. Design or manage the design and implementation of technical programs. Plan, manage, monitor or conduct Specialty Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Master's degree in engineering, mathematics, or related scientific/technical discipline or Bachelor's degree and equivalent additional experience is required.

## 20: Systems Engineer/Scientist

**Minimum/General Experience:**

Fourteen years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management,

production management or specialty engineering. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide overall technical oversight of programs. May include supervision of specialty engineers or others. Design or manage the design and implementation of complex technical programs. Plan, manage, monitor or conduct Systems Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Master's degree in engineering, mathematics, or related scientific/technical discipline or Bachelor's degree and equivalent additional experience is required.

## 21: Senior Systems Engineer/Scientist

**Minimum/General Experience:**

Eighteen years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management or specialty engineering. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide overall technical oversight of programs. May include supervision of specialty engineers or others. Design or manage the design and implementation of complex technical programs. Plan, manage, monitor or conduct Systems Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Masters degree in engineering, mathematics, or related scientific/technical discipline or bachelor's degree and equivalent additional experience is required. Doctoral degree in engineering, mathematics, or related scientific/technical discipline may be substituted for six years experience.

## 21A: Principal Systems Engineer/Scientist I

**Minimum/General Experience:**

Nineteen years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management,

production management or specialty engineering. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide overall technical oversight of programs. May include supervision of specialty engineers or others. Design or manage the design and implementation of complex technical programs. Plan, manage, monitor or conduct Systems Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Masters degree in engineering, mathematics, or related scientific/technical discipline or bachelor's degree and equivalent additional experience is required. Doctoral degree in engineering, mathematics, or related scientific/technical discipline may be substituted for six years experience.

21B: Principal Systems Engineer/Scientist 2

**Minimum/General Experience:**

Twenty years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management or specialty engineering. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide overall technical oversight of programs. May include supervision of specialty engineers or others. Design or manage the design and implementation of complex technical programs. Plan, manage, monitor or conduct Systems Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Masters degree in engineering, mathematics, or related scientific/technical discipline or bachelor's degree and equivalent additional experience is required. Doctoral degree in engineering, mathematics, or related scientific/technical discipline may be substituted for six years experience.

21C: Principal Systems Engineer/Scientist 3

**Minimum/General Experience:**

Twenty-one years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management,

production management or specialty engineering. Also known as Acquisition Engineer.

**Functional Responsibility:**

Provide overall technical oversight of programs. May include supervision of specialty engineers or others. Design or manage the design and implementation of complex technical programs. Plan, manage, monitor or conduct Systems Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Masters degree in engineering, mathematics, or related scientific/technical discipline or bachelor's degree and equivalent additional experience is required. Doctoral degree in engineering, mathematics, or related scientific/technical discipline may be substituted for six years experience.

22: Technologist

**Minimum/General Experience:**

Two years experience in installation, checkout, and maintenance of information technology and other systems. Demonstrated ability to manage and perform own work with minimum of supervision. Ability to work with others in performing technical duties and complex team tasks. May include experience working in or for the military.

**Functional Responsibility:**

Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems.

**Minimum Education:**

High School Diploma or GED required. Associates Degree in relevant field along with two years general experience may be substituted for specific experience.

23: Lead Technologist

**Minimum/General Experience:**

Four years experience in installation, checkout, and maintenance of information technology and other systems. Demonstrated ability to manage and perform own work with minimum of supervision. Ability to work with others in performing technical duties and complex team tasks. May include experience working in or for the military.

**Functional Responsibility:**

Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems.

**Minimum Education:**

High School Diploma or GED required. Associates Degree in relevant field along with two years general experience may be substituted for specific experience. Bachelor's Degree in any discipline may be substituted for four years of relevant experience.

#### 24: Senior Technologist

##### **Minimum/General Experience:**

Six years experience in installation, checkout, and maintenance of information technology and other systems. Demonstrated ability to manage and perform own work with minimum of supervision. Ability to work with and lead others in performing technical duties and complex team tasks. May include experience working in or for the military.

##### **Functional Responsibility:**

Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems. Lead others in performing these or comparable functions.

##### **Minimum Education:**

Associates Degree in relevant field or two additional years of relevant experience are required. Bachelor's Degree in a relevant discipline is desired.

#### 25: Systems Technologist

##### **Minimum/General Experience:**

Eight years experience in installation, checkout, and maintenance of information technology and other systems, of which four years must have involved supervisory responsibilities, and have involved system level duties. Demonstrated ability to manage and perform own work with minimum of supervision. Ability to work with and lead others in performing technical duties and complex team tasks. May include experience working in or for the military.

##### **Functional Responsibility:**

Plan, estimate, define and document the requirements for complex systems, equipment, and software configurations. Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems. Lead others in performing these or comparable functions.

##### **Minimum Education:**

Bachelor's Degree or four additional years of relevant experience are required.

#### 26: Senior Systems Technologist

##### **Minimum/General Experience:**

Ten years experience in installation, checkout, and maintenance of information technology and other systems, of which six years must have involved supervisory, systems-level responsibilities. Demonstrated ability to manage and perform own work without direct supervision. Ability to manage and direct the work of complex technical teams in performing functional requirements on integrated systems. May include experience working in or for the military.

##### **Functional Responsibility:**

Plan, estimate, define and document the requirements for complex systems, equipment, and software configurations. Install, checkout, test, troubleshoot, and operate hardware, software, wiring, and systems. Document installation and issues related thereto. Troubleshoot, maintain and repair installed hardware, software, and systems. Maintain configuration of installed systems. Manage and direct the work of complex technical teams in performing functional requirements on integrated systems.

##### **Minimum Education:**

Bachelor's Degree or four additional years of relevant experience are required.

#### 27: Project Support Specialist

##### **Minimum/General Experience:**

Two years experience working in an automated office/clerical capacity involving information technology. Ability to work harmoniously with others.

##### **Functional Responsibility:**

Provides project support incidental to and in direct support of the proposed professional services. Performs administrative and clerical functions including but not limited to information processing, document processing, data entry, data documentation, and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to travel arrangements, visitor control, suspense control, administrative security, reception, communications management, house keeping, graphics, purchasing, organizing, hospitality, and executive support.

##### **Minimum Education:**

High School Diploma, GED, or two years additional relevant experience is required. Associates Degree or relevant post-high school training may be substituted for two years experience.

#### 28: Lead Project Support Specialist

##### **Minimum/General Experience:**

Four years experience working in an automated office/clerical capacity involving information technology. Ability to work harmoniously with others.

##### **Functional Responsibility:**

Provides project support incidental to and in direct support of the proposed professional services. Performs administrative and clerical functions including but not limited to information processing, document processing, data entry, data documentation, and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to travel arrangements, visitor control, suspense control, administrative security, reception, communications management, house keeping, graphics, purchasing, organizing, hospitality, and executive support.

**Minimum Education:**

High School Diploma, GED, or two years additional relevant experience is required. Associates Degree or relevant post-high school training may be substituted for two years experience.

29: Senior Project Support Specialist

**Minimum/General Experience:**

Six years experience working in an automated office/clerical capacity involving information technology, of which two years involved supervision of others and/or responsibility to operate autonomously. Ability to work harmoniously with others.

**Functional Responsibility:**

Provides project support incidental to and in direct support of the proposed professional services. Performs administrative and clerical functions including but not limited to information processing, document processing, data entry, data documentation, and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to travel arrangements, visitor control, suspense control, administrative security, reception, communications management, house keeping, graphics, purchasing, organizing, hospitality, and executive support.

**Minimum Education:**

Associates Degree or High School Diploma/GED and two additional years of relevant experience are required. Bachelor's degree or relevant post-high school training may be substituted for two years experience.

30: Project Support Administrator

**Minimum/General Experience:**

Four years experience working in an automated office capacity involving information technology, of which two years involved supervision of others and/or responsibility to operate autonomously. Ability to operate information technology applications, including spreadsheet programs, presentation programs, database programs, word processing programs, financial programs or page layout programs. Experience in automated office disciplines such human resource administration, security administration, travel administration, contract

administration, financial administration, accounting, or management information systems administration.

**Functional Responsibility:**

Provides project support incidental to and in direct support of the proposed professional services. Performs administrative functions including but not limited to information administration, publications administration, human resource administration, contract/subcontract administration and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to administrative discipline, policy enforcement, meeting administration, facilities management, communications, administrative security, purchasing, organizing, and executive support.

**Minimum Education:**

Bachelor's degree or four additional years of relevant experience is required. Study toward advanced or secondary degrees may be counted toward experience requirements.

31: Senior Project Support Administrator

**Minimum/General Experience:**

Eight years experience working in an automated office capacity involving information technology, of which two years involved supervision of others and/or responsibility to operate autonomously. Ability to operate information technology applications, including spreadsheet programs, presentation programs, database programs, word processing programs, financial programs or page layout programs. Experience in automated office disciplines such human resource administration, security administration, travel administration, contract administration, financial administration, accounting, or management information systems administration.

**Functional Responsibility:**

Provides project support incidental to and in direct support of the proposed professional services. Performs administrative functions including but not limited to information administration, publications administration, human resource administration, contract/subcontract administration and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to administrative discipline, policy enforcement, meeting administration, facilities management, communications, administrative security, purchasing, organizing, and executive support.

**Minimum Education:**

Bachelor's degree or four additional years of relevant experience is required. Study toward advanced or secondary degrees may be counted toward experience requirements.

32: Cost Performance Analyst

**Minimum/General Experience:**



Three years of experience in providing analytical and administrative services in support of advanced technology and automation resource management programs

**Functional Responsibilities:**

Analyze enterprise-wide operations to determine functional requirements and to identify the necessary supporting information technologies and resources. Assist with the preparation and implementation of strategic business plans and tactical program plans. Develop performance-based management systems linking program goals and objectives to measurable criteria and indicators of success. Design organizational structures to eliminate functional redundancies, increase processing efficiency, and establish clear managerial/technical accountability. Document standard operating policies and procedures as guidance for internal control reviews and compliance measurement of program assets. Provide legislative analysis and rulemaking support to assess programmatic impact of proposed regulations and directives. Conduct market research, industry surveys, and technology demonstrations to evaluate commercialization opportunities. Produce annual reports, executive briefings, conference proceedings, brochures, and comparable forms of outreach materials to support information dissemination and technology transfer.

**Minimum Education:**

Bachelor's degree in Engineering, Business, Management, or related field.

33: Senior Cost Performance Analyst

**Minimum/General Experience:**

Six years of experience in providing analytical and administrative services in support of cost performance analysis, advanced technology and automation resource management programs. Management, or related field.

**Functional Responsibilities:**

Lead tasks and supervise staff in analyzing enterprise-wide operations to determine functional requirements and to identify the necessary supporting information technologies and resources. Assist with the preparation and implementation of strategic business plans and tactical program plans. Develop performance-based management systems linking program goals and objectives to measurable criteria and indicators of success. Design organizational structures to eliminate functional redundancies, increase processing efficiency, and establish clear managerial/technical accountability. Document standard operating policies and procedures as guidance for internal control reviews and compliance measurement of program assets. Provide legislative analysis and rulemaking support to assess programmatic impact of proposed regulations and directives. Conduct market research, industry surveys, and technology

demonstrations to evaluate commercialization opportunities. Produce annual reports, executive briefings, conference proceedings, brochures, and comparable forms of outreach materials to support information dissemination and technology transfer.

**Minimum Education:**

Masters degree in Engineering, Business, Management, or related field.

34: Logistician

**Minimum/General Experience:**

Six years of experience in acquisition logistics management and system life cycle support. Working knowledge and/or familiarity with commercial and DoD Air Logistics Center, Training Command, and Depot operations, or other MAJCOM procurement policies and procedures.

**Functional Responsibilities:**

Lead tasks and supervises staff in providing acquisition logistics management support to include performing life cycle supportability analyses; developing/reviewing Integrated Logistics Support Plans, Computer Resources Life Cycle Management Plans, and solicitation documentation; and establishing maintenance/support concepts. Assist with the procurement and management processes of support equipment, test equipment, technical orders, spares, training, supply support, and computer resources. Provide functional support in the areas of reliability and maintainability, Instructional System Design (ISD), and acquisition/training documentation development.

**Minimum Education:**

Bachelor's degree in Engineering, Computer Science, or related field. Associates or High School degree will be considered with a minimum of ten years of relevant experience.

35: Lead Logistician

**Minimum/General Experience:**

Eight years of experience in acquisition logistics management and system life cycle support. Working knowledge and/or familiarity with commercial and DoD Air Logistics Center, Training Command, and Depot operations, or other MAJCOM procurement policies and procedures.

**Functional Responsibilities:**

Lead tasks and supervises staff in providing acquisition logistics management support to include performing life cycle supportability analyses; developing/reviewing Integrated Logistics Support Plans, Computer Resources Life Cycle Management Plans, and solicitation documentation; and establishing maintenance/support concepts. Assist with the procurement and management processes of support equipment, test equipment,

technical orders, spares, training, supply support, and computer resources. Provide functional support in the areas of reliability and maintainability, Instructional System Design (ISD), and acquisition/training documentation development.

**Minimum Education:**

Bachelor's degree in Engineering, Computer Science, or related field. Associates or High School degree will be considered with a minimum of twelve years of relevant experience.

36: Senior Logistician

**Minimum/General Experience:**

Nine years of experience in acquisition logistics management and system life cycle support. Working knowledge and/or familiarity with commercial and DoD Air Logistics Center and Depot operations, or other MAJCOM procurement policies and procedures.

**Functional Responsibilities:**

Provide technical guidance and advisory assistance in acquisition logistics management to include performing life cycle supportability analyses; developing/reviewing Integrated Logistics Support Plans, Computer Resources Life Cycle Management Plans, and solicitation documentation; and establishing maintenance/support concepts. Assist with the procurement and management processes of support equipment, test equipment, technical orders, spares, training, supply support, and computer resources. Specialize in planning and managing complex acquisition logistics support activities, developing and reviewing acquisition documentation (e.g., solicitation packages, RFPs, ILSPs, CRLCMPs), and performing Instructional System Design (ISD).

**Minimum Education:**

Bachelor's degree in Engineering, Computer Science, or related field. No degree is acceptable with thirteen years of relevant experience.

37: Financial Management Specialist

**Minimum/General Experience:**

Three years of experience in financial management and/or economic analysis.

**Functional Responsibilities:**

Conduct financial management and administrative support services to include cost estimation and analysis, budget formulation and execution, manpower planning and scheduling, and resource allocation. Use automated project scheduling and cost tracking software to support critical path and integrated master planning analysis. Perform economic analyses for evaluating the total and marginal costs of alternative ways to accomplish strategic business functions. Assist in performing OMB Circular A-76 comparative cost studies to determine whether specified operations should be privatized/outsourced

rather than remain in-house. Formulate life cycle cost-benefit analyses based on financial concepts like net present value, return on investment, discounting, and inflation. Apply economic and risk methodologies, tools, and techniques such as function point analysis, learning curves, parametric pricing, and computerized cost modeling.

**Minimum Education:**

Bachelor's degree in Business Management, Finance, Economics, Operations Research, Public Administration, or related field.

38: Senior Financial Management Specialist

**Minimum/General Experience:**

Six years of experience in financial management and/or economic analysis.

**Functional Responsibilities:**

Lead tasks and supervise staff in providing full financial management and administrative support to include cost estimation and analysis, budget formulation and execution, manpower planning and scheduling, and resource allocation. Use automated project scheduling and cost tracking software to support critical path and integrated master planning analysis. Perform economic analyses for evaluating the total and marginal costs of alternative ways to accomplish strategic business functions. Assist in performing OMB Circular A-76 comparative cost studies to determine whether specified operations should be privatized/outsourced rather than remain in-house. Formulate life cycle cost-benefit analyses based on financial concepts like net present value, return on investment, discounting, and inflation. Apply economic and risk methodologies, tools, and techniques such as function point analysis, learning curves, parametric pricing, and computerized cost modeling.

**Minimum Education:**

Masters degree in Engineering, Business, Management, or related field.

39: IDE Management Specialist

**Minimum/General Experience:**

Three years of experience in the use of information engineering tools and methodologies to support systems analysis, design, and development efforts across large organizational entities.

**Functional Responsibilities:**

Use standard IDE tools and methodologies in the conduct of information strategy planning sessions. Facilitate cross-organizational workshops to collect and validate data. Perform business area analysis in support of process and system redesign efforts, alternatives assessment, and cost studies. Develop enterprise-wide

activity and data models as well as information, technical, and application architectures. Apply reverse engineering and reengineering concepts to formulate migration strategies and establish tactical plans for the construction of shared databases and integrated information systems.

**Minimum Education:**

Bachelor's degree in Information Systems, Engineering, Computer Science, Business Management, or related field.

40: Lead IDE Management Specialist

**Minimum/General Experience:**

Five years of experience in the use of information engineering tools and methodologies to support systems analysis, design, and development efforts across large organizational entities.

**Functional Responsibilities:**

Use standard IDE tools and methodologies in the conduct of information strategy planning sessions. Facilitate cross-organizational workshops to collect and validate data. Perform business area analysis in support of process and system redesign efforts, alternatives assessment, and cost studies. Develop enterprise-wide activity and data models as well as information, technical, and application architectures. Apply reverse engineering and reengineering concepts to formulate migration strategies and establish tactical plans for the construction of shared databases and integrated information systems.

**Minimum Education:**

Bachelor's degree in Information Systems, Engineering, Computer Science, Business Management, or related field.

41: Senior IDE Management Specialist

**Minimum/General Experience:**

Six years of experience in the use of information engineering tools and methodologies to support systems analysis, design, and development efforts across large organizational entities.

**Functional Responsibilities:**

Lead tasks and supervise staff in the use of standard IDE tools and methodologies for information strategy planning. Facilitate cross-organizational workshops to collect and validate data. Perform business area analysis in support of process and system redesign efforts, alternatives assessment, and cost studies. Develop enterprise-wide activity and data models as well as information, technical, and application architectures. Apply reverse engineering and reengineering concepts to formulate migration strategies and establish tactical plans for the construction of shared databases and integrated information systems.

**Minimum Education:**

Master's degree in Information Systems, Engineering, Computer Science, Business Management, or related field.

42: Acquisition Manager

**Minimum/General Experience:**

Six years of experience in acquisition engineering and contract management. Working knowledge and/or familiarity with commercial contracting and DOD/Federal systems acquisition and procurement process as well as international program contracting.

**Functional Responsibilities :**

Source of domain expertise in relevant functional areas such as system engineering, business case analysis, data quality management methodologies and modeling techniques, information architecture, and object oriented technology. Lead tasks and supervises staff in the preparation of supporting acquisition documentation including a statement of objectives (SOOs), statement of work (SOW) requirements, procurement plans, program descriptions, technical specifications, and other required solicitation information. Review Request for Proposal (RFP) packages for conformance with all aspects of relevant procurement regulations and validates independent government cost estimates. Provide technical assistance in vendor/acquisition contractor proposal evaluation, COTS/GOTS product analysis, source selection, acceptance testing, and performance monitoring against established benchmarks.

**Minimum Education:**

Bachelor's degree in Engineering, Business Management, or related field.

43: Senior Acquisition Manager

**Minimum/General Experience:**

Nine years of experience in acquisition engineering and contract management. Working knowledge and/or familiarity with commercial and DOD/Federal systems acquisition and procurement process as well as international program contracting.

**Functional Responsibilities:**

Source of domain expertise in relevant functional areas such as system engineering, business case analysis, data quality management methodologies and modeling techniques, information architecture, and object oriented technology. Provide technical guidance and advisory assistance in the preparation of supporting acquisition documentation including a statement of objectives (SOOs), statement of work (SOW) requirements, procurement plans, program descriptions, technical specifications, and other required solicitation information. Review Request for Proposal (RFP) packages for conformance with all aspects of relevant procurement regulations and validates independent government cost

estimates. Provide technical assistance in vendor/acquisition contractor proposal evaluation, COTS/GOTS product analysis, source selection, acceptance testing, and performance monitoring against established benchmarks.

**Minimum Education:**

Bachelor's degree in Engineering, Business Management, or related field.

44: Configuration/Data Manager

**Minimum/General Experience:**

Three years of experience in configuration control and data administration.

**Functional Responsibilities:**

Conduct and prepare configuration management plans and procedures, perform configuration audits, monitor trouble reports and change requests, evaluate and select tools to automate the change control process, and provides status accounting support. Establish, operate, and maintain program documentation support libraries. Assist in the evaluation, definition, standardization, and tracking of data elements. Facilitate working groups of functional experts to establish central repository requirements for data storage, protection, and retrieval. Create and populate data dictionaries. Provide full range of data mapping, validation, and documentation support.

**Minimum Education:**

Bachelor's degree in Engineering, Computer Science, Business, or related field. Associates or High School degree will be considered with a minimum of seven years of relevant experience.

45: Senior Configuration/Data Manager

**Manager Minimum/General Experience:**

Six years of experience in configuration control and data administration.

**Functional Responsibilities:**

Lead tasks and supervise staff in preparing configuration management plans and procedures, performs configuration audits, monitors trouble reports and change requests, evaluates and selects tools to automate the change control process, and provides status accounting support. Establish, operate, and maintain program documentation support libraries. Assist in the evaluation, definition, standardization, and tracking of data elements. Facilitate working groups of functional experts to establish central repository requirements for data storage, protection, and retrieval. Create and populate data dictionaries. Provide full range of data mapping, validation, and documentation support.

**Minimum Education:**

Bachelor's degree in Engineering, Computer Science, Business, or related field. Associates degree or High School diploma may be considered with a minimum of ten years of relevant experience.

46: Test and Evaluation Manager

**Minimum/General Experience:**

Four years of experience in system test ground test and/or flight test.

**Functional Responsibilities:**

Provide substantial test support, analysis and input on large testing projects and leadership on smaller testing or development efforts. Provide support for testing of a variety of standard and diversified equipment, products and components for compliance to specifications. Set up test apparatus and using a variety of measuring devices/instruments. Provide test planning support, reviews and support the development of test strategies, test plans and test and evaluation forecast planning, support test planning working groups and support the execution of the overall T&E Program. Review test documentation, provide assessment/recommendations, and support test execution through verification planning, execution, and results analysis to ensure Engineering Specification compliance.

**Minimum Education:**

Bachelor's degree in Engineering, Business, Management, or related field.

47: Lead Test and Evaluation Manager

**Minimum/General Experience:**

Five years of experience in system test ground test and/or flight test.

**Functional Responsibilities:**

Provide substantial test support, analysis and input on large testing projects and leadership on smaller testing or development efforts. Provide support for testing of a variety of standard and diversified equipment, products and components for compliance to specifications. Set up test apparatus and using a variety of measuring devices/instruments. Provide test planning support, reviews and support the development of test strategies, test plans and test and evaluation forecast planning, support test planning working groups and support the execution of the overall T&E Program. Review test documentation, provide assessment/recommendations, and support test execution through verification planning, execution, and results analysis to ensure Engineering Specification compliance.

**Minimum Education:**

Bachelor's degree in Engineering, Business, Management, or related field.

48: Senior Test and Evaluation Manager

**Minimum/General Experience**

Six years of experience in system test, ground and/or laboratory test.

**Functional Responsibilities:**

Provide test planning leadership and guidance, develop test strategies, test plans and test and evaluation forecast planning documentation, manages/chairs test planning working groups and manages the execution of the overall T&E Program. Develop test documentation, and guides the test execution program through verification planning, execution, and results analysis to ensure Engineering Specification compliance.

**Minimum Education:**

Bachelor's degree in Engineering, Business, Management, or related field. Four years of experience if individual possesses a Master's degree in Engineering, Business, Management, or related field.

49: Principal Test and Evaluation Manager

**Minimum/General Experience**

Ten years of experience in system test, ground and/or laboratory test.

**Functional Responsibilities:**

Manage entire test program from planning through execution and analysis. Provide senior test planning leadership and guidance, develops test strategies, test plans and test and evaluation forecast planning documentation, manages/chairs test planning working groups and manages the execution of the overall T&E Program. Develop test documentation, and guides the test execution program through verification planning, execution, and results analysis to ensure Engineering Specification compliance.

**Minimum Education:**

Bachelor's degree in Engineering, Business, Management, or related field. Six years of experience if individual possesses a Master's degree in Engineering, Business, Management, or related field.

50: Development Analyst

**Minimum/General Experience:**

Six years conducting system planning to include concept development, requirements analysis and definition, implementation planning and life cycle management. Experience performing analyses and studies enhancing or implementing design and integration solutions. Participating in defining test and evaluation techniques on engineering programs.

**Functional Responsibilities:**

Generate processes and procedures supporting related business or other functional processes. Develop documentation supporting analysis and makes recommendations on various aspects related to the field of engineering.

**Minimum Education:**

Bachelor's degree in a relevant technical or management discipline. A Master's degree with 4 years of relevant experience or a Ph.D. with no relevant experience may be considered. An Associates degree or a High School/GED may be considered with twelve years of relevant experience.

51: Senior Development Analyst

**Minimum General/Experience:**

Eight years of experience in the operational, technical or acquisition fields related to an engineering project including but not limited to command & control, computers, surveillance, intelligence and communications systems without a degree. Possess sufficient breadth and depth of applicable experience to provide engineering and other technical support independently as well as in a team environment.

**Functional Responsibilities:**

Conduct system planning to include concept development, requirements analysis and definition, implementation planning and life cycle management. Perform analysis and studies enhancing or implementing design and integration solutions. Participate in defining test and evaluation techniques on engineering projects. Generate processes and procedures supporting related business or other functional processes. Develop documentation supporting analysis and makes recommendations on various aspects related to the field of engineering. May serve as task or project leader.

**Minimum Education:**

Bachelor's degree in a relevant technical or management discipline experience. Master's degree may be considered with six years of relevant, experience. PhD will be considered with two years of relevant experience. Associates degree or High School/GED may be considered with fourteen years of relevant experience.

52: Principal Development Analyst

**Minimum/General Experience:**

Sixteen years experience in the operational, technical or acquisition fields related to an engineering project including but not limited to command & control, computers, surveillance, intelligence and communications systems without a degree. Possesses sufficient breadth and depth of applicable experience to provide engineering and other technical support independently as well as in a team environment.

**Functional Responsibilities:**

Conduct system planning to include concept development, requirements analysis and definition, implementation planning and life cycle management. Perform analyses and studies enhancing or implementing design and integration solutions. Participate in defining test and evaluation techniques on engineering programs.

Generate processes and procedures supporting related business or other functional processes. Develop documentation supporting analysis and makes recommendations on various aspects related to the field of engineering. Possess sufficient breadth and depth of applicable experience to provide engineering and other technical support independently as well as in a team environment. May serve as task or project leader.

**Minimum Education:**

Bachelor's degree in a relevant technical or management discipline with sixteen years of relevant experience. Master's degree may be considered with fourteen years of relevant experience. Ph.D. must have six years of relevant experience. Associates degree or High School diploma/GED may be considered with twenty years of relevant experience.

53: Design Engineer

**Minimum/General Experience:**

Six years experience in engineering projects including but not limited to command and control, computers, surveillance, intelligence and communications systems. Possesses experience in system planning, system analysis, concept development, system design, integration, test and evaluation, integrated logistics support interfacing, acquisition support and life cycle management. Additional experience could include functional knowledge of the systems to be worked on and may include modeling and simulation, signal processing, message protocols, communications security, radio propagation, and radio path engineering.

**Functional Responsibilities:**

Perform system planning, system analysis, concept development, system design and studies, component integration, computer-aided design. Prepare high-level detailed specifications and monitors configuration management. Document fabrication, assembly and simulation processes and procedures. Support training requirements, privatization and outsourcing. Support testing and evaluation utilizing various techniques.

**Minimum Education:**

Bachelor's degree in engineering, mathematics, computer science or other technical discipline. Master's degree in engineering, mathematics, computer science or other technical discipline will be considered with four years of experience.

54: Lead Design Engineer

**Minimum/General Experience:**

Eight years experience in engineering projects including but not limited to command and control, computers, surveillance, intelligence and communications systems. Possesses experience in system planning, system analysis, concept development, system design,

integration, test and evaluation, integrated logistics support interfacing, acquisition support and life cycle management. Additional experience may include functional knowledge of the systems to be worked on and may include modeling and simulation, signal processing, message protocols, communications security, radio propagation, and radio path engineering.

**Functional Responsibilities:**

Perform system planning, system analysis, concept development, system design and studies, component integration, computer-aided design. Prepare high-level detailed specifications and monitors configuration management. Document fabrication, assembly and simulation processes and procedures. Support training requirements, privatization and outsourcing. Support testing and evaluation utilizing various techniques. May serve as task or project leader. Experience in engineering projects including but not limited to command and control, computers, surveillance, intelligence and communications systems. Possesses experience in system planning, system analysis, concept development, system design, integration, test and evaluation, integrated logistics support interfacing, acquisition support and life cycle management. Additional experience could include functional knowledge of the systems to be worked on and may include modeling and simulation, signal processing, message protocols, communications security, radio propagation, and radio path engineering.

**Minimum Education:**

Bachelor's degree in engineering, mathematics, computer science, or other technical discipline. Master's degree in engineering, mathematics, computer science or other technical discipline requires seven years of relevant experience. Six years experience for individuals with a relevant technical Ph.D.

55: Senior Design Engineer

**Minimum/General Experience:**

Ten years experience in engineering projects including but not limited to command and control, computers, surveillance, intelligence and communications systems. Possesses experience in system planning, system analysis, concept development, system design, integration, test and evaluation, integrated logistics support interfacing, acquisition support and life cycle management. Additional experience may include functional knowledge of the systems to be worked on and may include modeling and simulation, signal processing, message protocols, communications security, radio propagation, and radio path engineering.

**Functional Responsibilities:**

Perform system planning, system analysis, concept development, system design and studies, component integration, computer-aided design. Prepare high-level

detailed specifications and monitors configuration management. Document fabrication, assembly and simulation processes and procedures. Support training requirements, privatization and outsourcing. Support testing and evaluation utilizing various techniques. May serve as task or project leader. Experience in engineering projects including but not limited to command and control, computers, surveillance, intelligence and communications systems. Possesses experience in system planning, system analysis, concept development, system design, integration, test and evaluation, integrated logistics support interfacing, acquisition support and life cycle management. Additional experience could include functional knowledge of the systems to be worked on and may include modeling and simulation, signal processing, message protocols, communications security, radio propagation, and radio path engineering.

**Minimum Education:**

Bachelor's degree in engineering, mathematics, computer science, or other technical discipline. Master's degree in engineering, mathematics, computer science or other technical discipline requires seven years of relevant experience. Six years experience for individuals with a relevant technical Ph.D.

56: Systems Architect

**Minimum/General Experience:**

Ten years experience in establishing system requirements in the development of engineering programs. Experience includes designing the software, hardware, and communications to support total requirements and providing required interfaces to other systems. Experience includes systems engineering and the application of structured analysis and design principles.

**Functional Responsibilities:**

Provide overall technical direction in systems engineering and in the development of technology architectures for a variety of hardware and software programs. Evaluate organizational work and information flows to determine the optimum technology architecture for the system. Provide guidance and direction to management and to system architects and hardware/software developers. May serve as task or project leader. Establish system requirements in the development of engineering programs. Experience includes designing the software, hardware, and communications to support total requirements and providing required interfaces to other systems. Experience includes systems engineering and the application of structured analysis and design principles.

**Minimum Education:**

Master's degree in engineering, computer science, mathematics, or other related technical discipline. A Ph.D. (in one of the fields described above) must have a minimum of eight years relevant experience. A Bachelor's

degree (in one of the fields described above) may be considered with twelve years of relevant experience.

57: Web Designer

**Minimum/General Experience:**

Two years of relevant experience required.

**Functional Responsibility:**

Analyze, design and implement Web Pages using state-of-the-art techniques in Java, HTML FrontPage and database integration tools such as Cold Fusion.

Conduct user analysis; assess current customer web designs and those in the industry. Develop sample web designs for user review and input. Work closely with functional users to obtain database requirements for integration with the web.

**Minimum Education:**

Associate's degree or technical certifications in computers, web development, system administration and/or information systems.

58: Lead Project Support Administrator

**Minimum/General Experience:**

Six years of experience working in an automated office/administrative assistant/project support capacity involving information technology. At least three of those years must involve the supervision of others and/or responsibility to operate autonomously. Ability to work harmoniously with others.

**Functional Responsibility:**

Provide administrative and general office support to program/project manager. Prepare special reports under general guidance, coordinate special projects/actions and programs, and respond to routine and non-routine inquiries using standard formats. Provide word processing and presentation development support using ADP office machines, and a variety of software packages to produce standard and nonstandard documents. Advise writers and researchers in matters of style, syntax, and usage to improve the general quality and effectiveness of communications. Exercise quality control over documents intended for external distribution. Other functions may include but are not limited to: travel arrangements, visitor control, suspense control, administrative security, reception, communications management, graphics, purchasing, organizing, hospitality, and executive support, and other duties as assigned, in support of the project as a whole.

**Minimum Education:**

A Bachelor's degree in a related specialty. Associates degree or a High School/GED will be considered with a demonstrated history of working in an automated office/administrative assistant/project support capacity involving information technology.

## 59: Project Lead Programmer/Analyst

**Minimum/General Experience:**

Five years experience working with large and small computer programming projects performing as the primary person of responsibility.

**Functional Responsibility:**

Guide the analysis of software applications and development of software design specifications for functional activities. Develop the block diagrams and logic flow for systems development. Translate detailed design requirements into computer software. Test, debug, and refine computer software to produce the required product. May include a working knowledge and/or familiarity with commercial acquisition practices and policies and the higher order programming language specified in the task order to develop the required software. Ensure preparation of required documentation, including both program level and user-level documentation. Facilitate the enhancement of software to reduce operating time and improve efficiency. Provide technical direction and supervision to programmers and perform program management functions including direct day-to-day interface with the customer to ensure program deadlines are met.

**Minimum Education:**

Bachelor's degree in computer science or programming and/or at least five years experience on large and small computer programming projects performing as the primary person of responsibility.

## 60: Lead Project Manager

**Minimum/General Experience:**

Six years experience in developing, specifying, managing, directing, controlling and executing basic tasks. Possess leadership and management skills commensurate with level of experience. Exercise sound judgment and problem solving skills. May include experience as a subject matter specialist, technologist, administrator or engineer.

**Functional Responsibility:**

Manage tasks or assigned portion(s) of projects. Work autonomously or under the guidance and direction of a superior. Develop cost, technical, and schedule baselines and controls task(s) accordingly. Lead individuals based upon performance criteria, and hiring authority of others. Perform functions of subject matter specialist, engineer, or technologist where qualified and appropriate.

**Minimum Education:**

Bachelor's degree in any discipline or combination of disciplines or four years additional relevant experience is required.

## 61: Lead Specialty/General Engineer

**Minimum/General Experience:**

Six years experience designing, or managing the design, or managing the acquisition process of information technology, hardware, software or systems. Experience in an information technology organization, engineering

design organization, systems acquisition organization or technical management organization. May include experience in some or all functions of information technology, design, testing, configuration management, production management. May include but is not limited to experience in specialty engineering fields such as Information Technology Engineering, System Safety Engineering, Human Factors Engineering, Reliability and Maintainability (R&M) Engineering, Electromagnetic Compatibility (EMC) Engineering, Quality Assurance Management/Engineering, System Test & Evaluation Engineering, Civil Engineering/Architecture, Industrial Engineering (Manufacturing), Aeronautical Engineering, Environmental Engineering, Communications Engineering, Acquisition Specialist, and Acquisition Logistics.

**Functional Responsibility:**

Provide technical oversight of programs. Design or manage the design and implementation of technical programs. Plan, manage, monitor or conduct Specialty Engineering. Perform as Scientific/Engineering Professional.

**Minimum Education:**

Bachelor's degree in engineering, mathematics, or related scientific/technical discipline or equivalent experience is required. Master's degree may be considered with four years experience.



## C. Schedule Price List

Professional Engineering Services GS-23F-0277L Windmill International, Inc. Effective: 1 JAN 2019		
Line #	Position Title	GSA Site
1	<a href="#">Programmer/Analyst</a>	\$42.74
2	<a href="#">Lead Programmer/Analyst</a>	\$64.83
3	<a href="#">Senior Programmer/Analyst</a>	\$95.56
4	<a href="#">Senior Software Engineer</a>	\$113.32
5	<a href="#">Principal Software Engineer</a>	\$135.43
6	<a href="#">Project Manager</a>	\$88.70
7	<a href="#">Senior Project Manager</a>	\$113.80
8	<a href="#">Project Leader</a>	\$130.84
9	<a href="#">Program Manager</a>	\$142.54
10	<a href="#">Senior Program Manager</a>	\$155.84
10A	<a href="#">Principal Program Manager 1</a>	\$167.16
10B	<a href="#">Principal Program Manager 2</a>	\$178.51
10C	<a href="#">Principal Program Manager 3</a>	\$189.81
11	<a href="#">Recognized Expert/Executive</a>	\$281.07
12	<a href="#">Subject Matter Expert</a>	\$45.70
13	<a href="#">Lead Subject Matter Expert</a>	\$71.99
14	<a href="#">Senior Subject Matter Expert</a>	\$96.91
15	<a href="#">Principal Subject Matter Expert</a>	\$126.45
16	<a href="#">Information Analyst</a>	\$146.97
17	<a href="#">Specialty/General Engineer</a>	\$77.88
18	<a href="#">Senior Specialty/General Engineer</a>	\$105.77
19	<a href="#">Systems/Specialty Engineer/Scientist</a>	\$118.59
20	<a href="#">Systems Engineer/Scientist</a>	\$135.76
21	<a href="#">Senior Systems Engineer/Scientist</a>	\$151.49
21A	<a href="#">Principal Systems Engineer/Scientist 1</a>	\$164.14
21B	<a href="#">Principal Systems Engineer/Scientist 2</a>	\$176.80
21C	<a href="#">Principal Systems Engineer/Scientist 3</a>	\$189.47
22	<a href="#">Technologist</a>	\$38.47
23	<a href="#">Lead Technologist</a>	\$55.87
24	<a href="#">Senior Technologist</a>	\$69.04
25	<a href="#">Systems Technologist</a>	\$87.10
26	<a href="#">Senior Systems Technologist</a>	\$104.65
27	<a href="#">Project Support Specialist</a>	\$29.38
28	<a href="#">Lead Project Support Specialist</a>	\$33.76
29	<a href="#">Senior Project Support Specialist</a>	\$51.52
30	<a href="#">Project Support Administrator</a>	\$60.32
31	<a href="#">Senior Project Support Administrator</a>	\$82.34
32	<a href="#">Cost Performance Analyst</a>	\$59.79
33	<a href="#">Senior Cost Performance Analyst</a>	\$72.81
34	<a href="#">Logistician</a>	\$63.37
35	<a href="#">Lead Logistician</a>	\$75.11
36	<a href="#">Senior Logistician</a>	\$86.83
37	<a href="#">Financial Management Specialist</a>	\$71.66

38	Senior Financial Management Specialist	\$90.41
39	IDE Management Specialist	\$96.70
40	Lead IDE Management Specialist	\$114.58
41	Senior IDE Management Specialist	\$132.48
42	Acquisition Manager	\$83.22
43	Senior Acquisition Manager	\$94.66
44	Configuration/Data Manager	\$69.50
45	Senior Configuration/Data Manager	\$86.62
46	Test and Evaluation Manager	\$83.96
47	Lead Test and Evaluation Manager	\$95.65
48	Senior Test and Evaluation Manager	\$107.32
49	Principal Test and Evaluation Manager	\$128.09
50	Development Analyst	\$92.40
51	Senior Development Analyst	\$116.55
52	Principal Development Analyst	\$126.98
53	Design Engineer	\$92.97
54	Lead Design Engineer	\$111.68
55	Senior Design Engineer	\$130.37
56	Systems Architect	\$106.11
57	Web Designer	\$77.40
58	Lead Project Support Administrator	\$73.28
59	Project Lead Programmer/Analyst	\$81.29
60	Lead Project Manager	\$106.40
61	Lead Specialty/General Engineer	\$95.15